

ARTIST or Vendor Booth Release & Use Form

School complete top prior to event & photocopy or send link via email to Vendors:

SCHOOL:	Peninsula High School	EVENT NAME:	Winterfest	EVENT DATES:	Nov 26 & 27, 2022
ADDRESS:	14105 Purdy Dr NW, Gig Harbor, WA 98332		PHONE: 253-530-4400		

Vendors Complete Remaining Portion of form, sign, and return to school:

Artist/Business Name:		PHONE:	
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Description of Items for Sale (items are handmade):

I hereby certify, on behalf of my organization, that I shall be personally and severally responsible for any damage or unnecessary abuse of school buildings, grounds, or equipment growing out of occupancy of said premises by our organization. I/We agree to abide by and enforce the rules and regulations of the Peninsula School District governing the non-school use of building, grounds, and equipment. We hereby agree to hold Peninsula School District #401 harmless for any claims arising on the premises at the time of our occupancy of same or arising out of the event held by us. I have read and understand the Guidelines for Use of School Facilities.

Artist/Vendor Signature

GUIDELINES FOR USE OF SCHOOL FACILITIES

In accordance with Peninsula School Board Policy #4330, it is the belief of the Peninsula School District of Directors that Peninsula schools should be an integral part of the development and betterment of the community. It is also their belief that the public use of school facilities should not detract from school programs. With these beliefs in mind, the following guidelines for use of school facilities have been developed.

CONDITIONS OF USE:

Supervision: Sponsoring organizations shall provide sufficient, competent adult and/or special supervision. The amount of adequate supervision will be agreed upon at the time the authorization is issued. The renting group or organization must provide adult leadership. An adult must accompany each group at every session. Under no circumstances will a group be admitted before the adult leader arrives. The adult leader shall check in and out with the school custodian (or designated school employee) and shall be the last to leave the building following each session.

User Organization Responsibility: The user is responsible for the enforcement of all use regulations, and is responsible for all participants, spectators, and personnel.

Decorations & Alternations: Plans for decorating must be approved in advance by the building administrator. Decorations which permanently alter or cause damage to the facility are prohibited. All decorations must be removed and properly disposed of immediately upon completion of the event.

Restoration of Facilities: All facilities are to be left in appropriate condition immediately following each activity. The district may require the user to dispose of garbage, which is generated at their event or off-site, or assess the user a garbage fee. Appropriate athletic shoes will be required for all indoor and outdoor activities. Groups, organizations, or individuals that do not abide by the district regulations may be denied future use of school facilities. Any damage to facilities or equipment will be charged back to the user. Use is restricted to the approved area(s) and scope of time scheduled.

The facility use fee does not include the use of school equipment. Some School equipment may be used, with the approval of the building administrator, and a fee will be charged.

The school district shall not assume responsibility for the maintenance, repair or replacement of privately owned property or equipment that is utilized in connection with rental or use of school facilities.

Smoking, alcoholic beverages, other narcotics, and firearms **SHALL NOT** be permitted in school facilities or on school property at anytime.

All schools will be closed to facility users during emergency (or late arrival) schedules and snow days.

Payment: All fees are due upon application for use. Or within 30 days of invoicing.

Liability: All applicants for use of district facilities shall hold the district free and without harm from loss of any damage, liability or expense that may arise during or be caused in any way by such use or occupancy of district facilities. Also, in the event that property loss or damage is incurred during such use or occupancy, the amount of damage shall be decided by the Superintendent and approved by the Board and a bill for damages will be presented to the group using or occupying the facilities during the time the loss or damage was sustained.

Cancellation: It is understood and agreed by the applicant that permission may be revoked or cancelled at any time with or without cause and that in the event of such revocation or cancellation that shall be no claim or right to damages or reimbursement on account of any loss, damage, or expense whatsoever. Such revocation or cancellation shall not be for arbitrary or capricious reason.